

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

555 5th Street
Las Vegas, NV 65807
702-555-5555-H
702-555-5551-W

EDUCATION: B.S. in Psychology from the University of Missouri, Columbia, MO, 1980.
Completed 2 years towards M.S. in Business from the University of Missouri,
Columbia, MO (1990 to 1992).

EXPERIENCE:

1/86 to Present COMPANY XYZ Las Vegas, NV

Job Title (1/97 to Present) - Responsible for supervising 10 hourly production employees and report to the Plant Manager at this 100 employee union facility producing XYZ. Responsible for ---. Accomplishments include: ---.

Previous Job Title (5/88 to 1/97) - Duties held in this position ---.

Previous Job Title City, State if different than original, (1/86 to 5/88) - Again list the responsibilities held in this position.

1980 to 1/86 PREVIOUS EMPLOYER City, STATE

Job Title (1983 to 1/86) - Number of employees, union or non. How many supervised and whom you report to. Job description, duties and responsibilities. Accomplishments.

Job Title (1980 to 1983) - Responsibilities and duties.

DURING COLLEGE: UNIVERSITY OF MISSOURI, Columbia, MO. Job Title (dates) - Brief description of what duties were.

MILITARY: US ARMY, Rank upon discharge (dates), Description if necessary.

REFERENCES: Furnished upon request.